

MINUTES

The Athens Borough Council met in regular and teleconference session on September 13, 2021, Council Chambers, Athens Borough Municipal Building.

Present: President Scott Riley, Vice-President Robert Williams, President Pro Tem Matthew Patton, Council members Walter Chaykosky, Jeffrey Nason, Scott Molnar, Sharon Sporn and Mayor Roupp.

Mayor Roupp led in the Salute to the Flag.

President Riley called the meeting to order at 7:00PM.

President Riley stated that this meeting is conducted via teleconference and regular session per the Emergency Declaration. Please state your last name when making motions and please refrain from speaking unless you are addressing your Committee subjects. If you have a recording device please announce so at this time as this meeting is also being tape recorded to assist the Borough Secretary when completing the Minutes.

PRESS

No one present.

PUBLIC

No one present wished to address Council.

PRESIDENT RILEY

MONTHLY BILLS

It was moved by Chaykosky and seconded by Patton that the September 2021 monthly bills be approved as follows:

General Fund	<u>\$49,817.44</u>
Sewer Fund	<u>\$79,633.42</u>
Fire Fund	<u>\$12,700.92</u> – Loan Payment #19 & Grant Payment

AYES: Chaykosky, Nason, Molnar, Patton, Sporn, Williams, Riley

NAYES: None

Motion carried.

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It was moved by Chaykosky and seconded by Sporn that the minutes of the teleconference / regular meeting on August 09, 2021 be approved as written. Motion carried.

CIVIL SERVICE COMMISSION

The Civil Service Commission met on August 25, 2021 to review the status and scores of the remaining candidates for the position of Full Time Patrol Officer. Two applicants were approved by the Commission for successfully completing the Civil Service Process. The Commission is requesting that Council take into consideration the hiring of both applicants.

RESIGNATION – PATROL OFFICER

It was moved by Patton and seconded by Williams that the resignation of James Condusta, full time Patrol Officer effective December 31, 2021 be accepted. Motion carried.

NEW HIRE – PATROL OFFICER

It was moved by Williams and seconded by Nason that Carla Dieg be hired for the position of Full Time Patrol Officer for the Athens Borough Police Department, effective September 14, 2021. Motion carried.

NEW HIRE – PATROL OFFICER

It was moved by Patton and seconded by Chaykosky that Cody Welch be hired for the position of Full Time Patrol Officer for the Athens Borough Police Department, effective September 14, 2021. Motion carried.

NEW HIRE – PATROL OFFICER

It was moved by Patton and seconded by Sporn that Garret Smith be hired to fill the vacant 32 hour Part-Time Patrol Officer position with the Athens Borough Police Department contingent upon successful completion of a complete Physical including a Drug and Alcohol Screening. Motion carried.

NEW HIRE – ADMINISTRATIVE ASSISTANT

It was moved by Williams and seconded by Chaykosky that Andrea Perry be hired as the Administrative Assistant for Athens Borough contingent upon successful completion of a complete Physical including a Drug and Alcohol Screening with an estimated start date of October 04, 2021. Motion carried

SALES AGREEMENT – REC CENTER

It was moved by Sporn and seconded by Williams that the Sales Agreement be approved between the Borough of Athens and the Central Bradford Progress Authority for the sale of the property located at 101 Satterlee Street, tax parcel number 07-020.14-156-000 in the amount of \$118,000. Motion carried.

CALL FOR AN EXECUTIVE SESSION

President Riley called for an Executive Session to discuss Personnel issues.

PUBLIC WORKS COMMITTEE

President Riley stated:

The Public Work's Department report was made available to Council on September 08, 2021.

SALE OF PROPERTY – SEWER PIPE AND FITTINGS

It was moved by Sporn and seconded by Patton that the Borough Manager be authorized to accept bids for the sale of an estimated 1300 feet of 4" SDR sewer pipe and numerous 4" pipe fittings. Motion carried.

POLICE COMMITTEE

President Pro Tem Patton stated:

The Police Chief's monthly report was made available to Council on September 09, 2021.

Month of August	<u>Monthly Report</u>	Total for the Year
164	<u>Total Number of Calls:</u>	834
0	<u>Felony Arrests:</u>	8
6	<u>Misdemeanor Arrests:</u>	19
0	<u>Non-Traffic Arrests:</u>	3
2	<u>Traffic Citations:</u>	11
19	<u>Traffic Reports:</u>	101
0	<u>Parking Warnings:</u>	0
0	<u>Parking Tickets:</u>	10
 <u>Mileage</u> 		
284	2013 Tahoe	104,521 Overall
1,909	2017 Tahoe	55,939 Overall
504	2019 Tahoe	22,928 Overall
 <u>District Court:</u> 		
2	Total Cases:	31
1	Criminal Cases:	15
2	Traffic Cases:	9
1	Non-traffic Cases:	3
0	PFA Violations	30

COMMUNITY AND DEVELOPMENT

Council member Sporn stated:

The Shade Tree Commission met on August 16, 2021 at 6:00PM at the Athens Borough Municipal Building. Their next meeting is scheduled for September 20, 2021 at 6:00PM at the Athens Borough Municipal Building.

SHADE TREE GRANT

The Tree Pennsylvania Bare Root Tree Grant Program application has been submitted. The Borough extends their thanks to the Shade Tree Commission for their hard work and dedication to the program.

NEW ATHENS SIGNS

Council member Sporn stated that she would like to see new Athens Borough signs at different locations in the Borough.

The Borough Manager stated that he would meet with her sometime in the week to go over the signs.

CODE ENFORCEMENT COMMITTEE

Council member Molnar stated:

The Zoning Officer's monthly report was made available to Council on September 08, 2021.

Zoning Permits Issued: 1
Zoning Permits Denied: 0
Zoning Permits to Date: 23

Property Maintenance Violation Notices Issued:

Total to Date (2021): 76

Contractor Permits through 09/13/2021:

Issued: 5 Pending: 1 Void: 1 Issued to Date (2021): 95

PARKS AND RECREATION

Council member Chaykosky stated:

VALLEY PLAYLAND

It was moved by Williams and seconded by Patton that the quote received by Teledair Communications in the amount of \$12,995 for the installation of the Camera Surveillance System in the Athens Park be approved. Motion carried.

FIRE COMMITTEE

Council member Nason stated:

The Fire Department's monthly report for June was made available to Council on September 09, 2021.

SALE OF PROPERTY – 1992 PIERCE FIRE ENGINE

The highest bid received on Muncibid for the 1992 Pierce Fire Engine was \$5900. The reserve amount was not reached.

It was moved by Williams and seconded by Patton that the highest bid of \$5900 on Muncibid not be accepted. Motion carried.

It was moved by Williams and seconded by Chaykosky that the Borough Manager be authorized to re-advertise the sale of the 1992 Pierce Fire Engine. Motion carried.

EQUIPMENT PURCHASE

It was moved by Sporn and seconded by Molnar that the quote received from Keystone Communications in the amount of \$15,860.90 for the replacement of radios, light bars and pagers be approved. Motion carried.

MAYOR ROUPP

FIREWORKS UPDATE

A letter was sent to Senator Yaw's and Tina Pickett's offices on July 17, 2021. On August 31, 2021, Matt from Senator Yaw's office called to report that the Borough's letter had been received. Matt stated that this letter was one of many letters from across the state of Pennsylvania. Matt wanted to inform us that a key example from our letter is in consideration at the moment. The Borough's letter expressed the idea of limiting days around holidays for fireworks use. Matt explained that Senator Yaw's office is looking at allowing fireworks during limited days around the following holidays: Memorial Day, Fourth of July, New Year's Eve and New Year's Day.

NEW BUSINESS – RIBBON CUTTING

Mayor Roupp will be in attendance at the Ribbon Cutting Ceremony being held on Friday, September 17, 2021 for Rise and Shine Community Center located at 411 S Main Street.

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SOLICITOR

The Solicitor's report was made available to Council on September 13, 2021.

EXECUTIVE SESSION

START: 7:19PM
STOP: 8:26PM

ADJOURN

It was moved by Molnar and seconded by Sporn that the meeting be adjourned at 8:26PM. Motion carried.

ATTEST:

Tara R. Campbell, Secretary