MINUTES

The Athens Borough Council met in regular session on September 08, 2025, Council Chambers, Athens Borough Municipal Building.

Present: President Scott Riley, Vice-President Sharon Sporn, President Pro Tem Joanne Polzella, Council members Walter Chaykosky, Matthew Patton, Robert Williams and Mayor Francis Roupp III.

Absent: Anthony Smith.

Mayor Francis Roupp III led in the Salute to the Flag.

President Scott Riley called the meeting to order 7:00PM.

President Scott Riley stated that this meeting is being tape recorded to assist the Borough Secretary in the preparation of the Minutes. When approved by Council the tapes will be reused and not preserved. If you have a recording device, please announce so at this time.

PRESS

No one present.

PUBLIC

No one present.

PRESIDENT RILEY

MONTHLY BILLS

It was moved by Williams and seconded by Patton that the September 2025 monthly bills be approved as follows:

General Fund **$46,549.73**
Sewer Fund **$95,139.30**
Fire Fund **$401.99** – Loan Payment #73

AYES: Chaykosky, Patton, Polzella, Sporn, Williams, Riley
NAYES: None
ABSENT: Smith
Motion carried.

MINUTES

It was moved by Chaykosky and seconded by Sporn that the minutes of the regular meeting on August 11, 2025 be approved as written. Motion carried.

VETERAN'S EXEMPTION

It was moved by Williams and seconded by Chaykosky that the Veteran's Exemption request submitted by Robert J Farley, 135 N Elmira Street, effective July 10, 2025 be approved. The Bradford County Commissioners granted the exempt status on August 14, 2025. Motion carried.

UTILITY BILLS RESOLUTION

It was moved by Polzella and seconded by Williams that Solicitor Foster be authorized to draft a resolution giving the Treasurer the preauthorization to pay the Borough's utility bills up to $15,000 when received in between Council Meetings to avoid accruing late fees. Motion carried.

CALL FOR AN EXECUTIVE SESSION

No one called for an Executive Session.

COMMUNITY AND DEVELOPMENT

Vice-President Sporn stated:

SHADE TREE

The Shade Tree Commission met on August 18, 2025 at 6:00PM at the Athens Borough Municipal Building. Their next meeting is September 15, 2025 at 6:00PM at the Athens Borough Municipal Building.

CODE ENFORCEMENT COMMITTEE

President Pro Tem Polzella stated:

The Zoning Officer's monthly report was made available to Council on September 03, 2025.

Zoning Permits Issued: 9
Zoning Permits Denied: 1
Zoning Permits to Date: 35

Property Maintenance Violation Notices Issued:

Total to Date (2025): 139

Contractor Permits:

Issued: 87 Pending: 5 Void: 0

P&Z MEETING

The Planning and Zoning Commission will meet on October 08, 2025 at 6:00PM at the Athens Borough Municipal Building.

ZONING HEARING FEE

It was moved by Chaykosky and seconded by Sporn that the fee to apply for a Zoning Hearing be increased from $750 to $1500. Motion carried.

PUBLIC WORKS COMMITTEE

Council Member Williams stated:

The Public Work's Department report was made available to Council on September 03, 2025.

WILES VALLEY WEATHER SERVICE AGREEMENT

It was moved by Riley and seconded by Sporn that the Wiles Valley Weather Service Agreement in the amount of $1550 for the term October 01, 2025 through September 30, 2026 be approved. Motion carried.

POLICE COMMITTEE

Council Member Patton stated:

The Police Chief's monthly report was made available to Council on September 05, 2025.

Monthly Report

Month of August		Total for the Year 2025
146	Total Number of Calls:	1,168
4	Felony Arrests:	27
6	Misdemeanor Arrests:	70
2	Non-Traffic Arrests:	17
15	Traffic Citations:	66
29	Traffic/ Parking Reports:	252
0	Truancy Reports:	0
2	PFA Violations	11
0	Parking Tickets/Warnings	10
	Mileage:	
631	2017 Tahoe	98,065 Overall
995	2019 Tahoe	60,919 Overall
563	2023 Tahoe	29,482 Overall
	District Court:	
4	Criminal Cases:	42
17	Traffic Cases:	61
5	Non-traffic Cases:	25
0	Truancy	0
26	Total Cases:	128

TRUCK ORDINANCE

The truck restrictions ordinance will be available for adopted at the October 13, 2025 meeting.

NO PARKING ORDINANCE AMENDMENT

This was tabled until the October 13, 2025 meeting.

FIRE COMMITTEE

Council member Smith stated:

The Fire Department's monthly report for July was made available to Council on September 05, 2025.

FD VEHICLE PURCHASE

It was moved by Polzella and seconded by Patton to approve the purchase of a 2026 F350 4x4 Super Duty Crew Cab Truck in the amount of $63,804 per Costars contract # 025-E22-406. The Fire Department will be utilizing funds from the Athens Borough Firemen's Relief Association and the Athens Borough Fire Board. The 2015 Chevy Truck will be used for trade($8500). Athens Borough will be responsible for the insurance and vehicle registration. Motion carried.

SOLICITOR

The Solicitor's report was made available to Council on September 05, 2025.

COUNCIL MEMBER COMPENSATION

Solicitor Foster mentioned the new law which allows for an increase to the Borough Officials' stipend as sent to Council via email.

President Pro Tem Polzella questioned if the new law lets Council Members decline the stipend or if every Council Member has to receive it.

Solicitor Foster stated he would research this and get back to Council at the October 13, 2025 meeting.

ADJOURN

It was moved by Williams and seconded by Sporn that the meeting be adjourned at 7:29PM. Motion carried.

ATTEST:

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Tara R. Campbell, Secretary