MINUTES

The Athens Borough Council met in regular session on March 10, 2025, Council Chambers, Athens Borough Municipal Building.

Present: President Scott Riley, President Pro Tem Joanne Polzella, Council members Walter Chaykosky, Matthew Patton, Robert Williams and Mayor Francis Roupp III.

Absent: Vice-President Sharon Sporn, Council member Anthony Smith.

President Scott Riley led in the Salute to the Flag.

President Scott Riley called the meeting to order 7:00PM.

President Scott Riley stated that this meeting is being tape recorded to assist the Borough Secretary in the preparation of the Minutes. When approved by Council the tapes will be reused and not preserved. If you have a recording device, please announce so at this time.

PRESS

No one present.

PUBLIC

No one present wished to address Council.

PRESIDENT RILEY

MONTHLY BILLS

It was moved by Polzella and seconded by Chaykosky that the March 2025 monthly bills be approved as follows:

General Fund **$33,195.35**
Sewer Fund **$85,443.24**
Fire Fund **$450.35** – Loan Payment #65

AYES: Chaykosky, Patton, Polzella, Williams, Riley
NAYES: None
Absent: Smith, Sporn
Motion carried.

MINUTES

It was moved by Chaykosky and seconded by Williams that the minutes of the regular meeting on February 10, 2025 be approved as written. Motion carried.

PUBLIC COMMENT POLICY

It was moved by Patton and seconded by Chaykosky that the Athens Borough Public Comment Policy be adopted. Motion carried.

CALL FOR AN EXECUTIVE SESSION

President Riley called for an Executive Session to discuss personnel.

COMMUNITY AND DEVELOPMENT

President Riley stated:

SHADE TREE

The Shade Tree Commission met on February 17, 2025 at 6:00PM at the Athens Borough Municipal Building. Their next meeting is March 17, 2025 at 6:00PM at the Athens Borough Municipal Building.

CODE ENFORCEMENT COMMITTEE

President Pro Tem Polzella stated:

The Zoning Officer’s monthly report was made available to Council on March 05, 2025.

Zoning Permits Issued: 2
Zoning Permits Denied: 1
Zoning Permits to Date: 5

Property Maintenance Violation Notices Issued:

Total to Date (2025): 87

Contractor Permits:

Issued: 13 Pending: 0 Void: 0

P&Z MEETING

The Planning and Zoning Commission will meet on April 09, 2025 at 6:00PM at the Athens Borough Municipal Building.

ZONING HEARING BOARD

The Zoning Hearing Board will meet on April 16, 2025 at 5:00PM to discuss the variance and appeal of Dale Bowen, 203 Bridge Street to remove a garage/shed and replace with a 30'x50' garage.

TRAINING WEBINAR

The Borough Manager, Code Enforcement Officer and President Pro Tem Polzella participated in a Municipal Code Enforcement Tips and Tricks training webinar on February 26, 2025.

PUBLIC WORKS COMMITTEE

Council Member Williams stated:

The Public Work's Department report was made available to Council on March 05, 2025.

2025 PAVING PROJECT

The Secretary-Treasurer opened and read the 2025 paving project bids on March 04, 2025 at 10:00AM as advertised on February 18, 2025.

The 2025 paving project will consist of milling 3 inches and placing 3 inches of 19.00 mm asphalt on the 100 and 200 blocks of W Vanderbilt Street and the 100 block of E Frederick Street.

It was moved by Chaykosky and seconded by Polzella that the bid received by Dalrymple Gravel and Contracting Co. in the amount of $91,647 for the 2025 Paving Project be accepted. Motion carried.

BIDS FOR LETTING OF
March 04, 2025 @ 10:00AM
2025 Milling and Paving Project

	NAME OF BIDDER	AMOUNT
1.	HRI, Inc 1750 West College Ave State College, PA 16801	$120,498.60
2.	Glenn O. Hawbaker 29293 Route 220 Milan, PA 18831	$97,877.00
3.	Bishop Brothers Construction 1376 Leisure Drive Towanda PA 18848	$108,969.70
4.	Dalrymple Gravel & Contracting Co 2105 South Broadway Pine City NY 14871	$91,647.00

EQUIPMENT BID/PURCHASE

It was moved by Williams and seconded by Chaykosky that the Borough Manager be authorized to place a bid on Municibid for the purchase of one used ODB Self Contained Leaf Collection Unit, not to exceed $30,000. Motion carried.

POLICE COMMITTEE

Council Member Patton stated:

The Police Chief's monthly report was made available to Council on March 04, 2025.

Monthly Report

Month of March		Total for the Year 2025
116	Total Number of Calls:	309
7	Felony Arrests:	13
5	Misdemeanor Arrests:	25
3	Non-Traffic Arrests:	13
4	Traffic Citations:	10
32	Traffic/ Parking Reports:	48
0	Truancy Reports:	0
3	PFA Violations	6
2	Parking Tickets/Warnings	3
	Mileage:	
788	2017 Tahoe	93,158Overall
526	2019 Tahoe	55,198Overall
807	2023 Tahoe	21,010 Overall
	District Court:	
3	Criminal Cases:	14
4	Traffic Cases:	10
7	Non-traffic Cases:	14
0	Truancy	0
14	Total Cases:	38

PARKING ORDINANCE

The Borough Manager and Chief of Police are continuing to work on the parking ordinance updates and shall be providing a list of updates/recommendations to Council before the April meeting.

PARKS AND RECREATION COMMITTEE

Council member Chakosky stated:

PARK PURCHASES

Futurescapes will be purchasing a Dog Waste Container System to be placed at Teaoga Square and two sets of bleachers to be placed at the Athens Park Ball Field.

FIRE COMMITTEE

President Riley stated:

The Fire Department's monthly report for February was made available to Council on March 06, 2025.

SOLICITOR

The Solicitor's report was made available to Council on March 07, 2025.

EXECUTIVE SESSION

START: 7:12PM
STOP: 7:20PM

ADJOURN

It was moved by Patton and seconded by Williams that the meeting be adjourned at 7:20PM. Motion carried.

ATTEST:

_____
Tara R. Campbell, Secretary