MINUTES

The Athens Borough Council met in regular session on January 09, 2023 Council Chambers, Athens Borough Municipal Building.

Present: President Scott Riley, Vice-President Scott Molnar, President Pro Tem Sharon Sporn, Council members Walter Chaykosky, Joanne Polzella, Anthony Smith, Robert Williams and Mayor Francis Roupp III(teleconference).

President Riley led in the Salute to the Flag.

President Riley called the meeting to order at 7:00PM.

President Riley stated that this meeting is being tape recorded to assist the Borough Secretary in the preparation of the Minutes. When approved by Council the tapes will be reused and not preserved. If you have a recording devise please announce so at this time.

Mayor Roupp took a moment to present 10 year service awards to Scott Riley and Walter Chaykosky, thanking them for their dedicated service to the Athens Borough community.

PRESS

No one present.

PUBLIC

No one present.

PRESIDENT RILEY

MONTHLY BILLS

It was moved by Chaykosky and seconded by Smith that the Supplemental December 2022 monthly bills be approved as follows:

General Fund **$11,899.39**
Sewer Fund **$882.80**
Library Fund **$1,333.10**

AYES: Chaykosky, Molnar, Polzella, Smith, Sporn, Williams, Riley
NAYES: None
Motion carried

It was moved by Chaykosky and seconded by Smith that the January 2023 monthly bills be approved as follows:

General Fund **$35,841.50**
Sewer Fund **$81,806.20**
Fire Fund **$692.63** – Loan Payment #35

AYES: Chaykosky, Molnar, Polzella, Smith, Sporn, Williams, Riley
NAYES: None
Motion carried

MINUTES

It was moved by Sporn and seconded by Chaykosky that the minutes of the regular meeting on December 12, 2022 be approved as written. Motion carried.

PENSION FUND MEETINGS

The Athens Borough Pension Board meeting dates for the calendar year 2023 have been scheduled for 2:00PM March 02, 2023 and September 07, 2023.

2023 COMMITTEES APPOINTED BY COUNCIL

It was moved by Chaykosky and seconded by Smith that the 2023 Committees Appointed by Council listing be adopted.

COMMITTEES APPOINTED BY COUNCIL
January 01, 2023

AGRICULTURAL SECURITY AREA BOARD - FOUR YEAR TERM
committee consists of (1) Councilman, (1) Resident of Borough, (3) ***Farmers.***
1. John A Johnson III, 915 S Main Street, expires 12/31/27
2. Robert Williams, 215 Chestnut Street, expires 12/31/24
3. Wayne Harding, Resident, 782 S. Main Street, expires 12/31/24
4. J. Arthur Brennan, RD2, Athens, expires 12/31/25
5. Rex Soper, 801 S. Main Street, Athens, expires 12/31/26

ATHENS BOROUGH COUNCIL VACANCY BOARD - ONE YEAR TERM
1. Matthew Davidson, 109 Longway Street, expires on December 31, 2023

BRADFORD COUNTY BOROUGHS ASSOCIATION - NO TERM
1. Walter Chaykosky, Chairman, Borough Council's Code Committee.

BRADFORD COUNTY SANITATION HEARING BOARD – ONE YEAR TERM
Sewage Facilities Act537
Committee consists of (2) Council members, (3) members of the Bradford County Sanitation Committee.
1. Robert Williams, expires 12/31/23
2. Scott Riley, President of Council, expires 12/31/23

CIVIL SERVICE COMMISSION - SIX YEAR TERMS
1. Michael Ladue, Chairman, 318 E. Pine Street, expires 12/31/29
2. Steve McNamara, Secretary, 102 Tioga Street, expires 12/31/25
3. George C Whyte, 216 Chestnut Street, Vice-Chairman, 12/31/27

CODE REVIEW BOARD - TERMS SHOWN
(BOCA PROP MAINT/BLDG. CODE WITH REFERENCE TO CHAPTER 43)
ATHENS BOROUGH REPRESENTATIVES:
1. William Blauvelt, 315 Second St, Fire, 5 year term, exp.12/31/26
2. Rex Soper, 801 S. Main Street, (General construction), 5 year term, expires 12/31/25
3. VACANT - 5 year term, expires 12/31/28

GREATER VALLEY CHAMBER OF COMMERCE- ONE YEAR TERM
(Council representative)
1. Scott Riley, expires 12/31/23

EXPLORATION OF OIL & GAS COMMITTEE – FOUR YEAR TERMS
1. Robert Williams, CHAIRPERSON, 215 Chestnut Street, expires 12/31/27
2. Jeffrey Nason, COUNCILMAN, 716 S. Main Street, expires 12/31/27
3. John Palmer, CITIZEN, 102 W. Orchard Street, expires 12/31/27
4. Tom McDonald, CITIZEN, 755 S. Main Street, expires 12/31/27

PLANNING AND ZONING COMMISSION - FOUR YEAR TERMS
(not less than three nor more than 9, Chapter 19 Boro. Code)
1. Aaron Anthony, 217 E Cherry Street, expires 12/31/26 **Chairperson**
2. Barbara Bean, 207 Bridge Street, expires 12/31/23 888-3871
3. Scott Molnar, 607 First Street, expires 12/31/23
4. Daniel Kwasnoski, 311 N. Main Street expires 12/31/25
5. JoAnne Polzella, 6 Windsor Court, expires 12/31/25
6. Rex Soper, 801 S. Main Street, expires 12/31/25
7. Kathe Vergason, 12 Windsor Court, expires 12/31/23 **Vice-Chair**
8. Matt Patton, 702 Third Street, expires 12/31/26
9. Dave Whipple, 707 Dogwood Avenue, expires 12/31/26

PENSION FUND BOARD (established 7/27/09 - FOUR YEAR TERMS

(President and President Pro Tem of Council, Chief of Police, 1 Patrol Officer, Borough Manager, Secretary-Treasurer, PWD and 1 member at large)

1. Timothy Cahill, Patrolman, expires 12/31/23
2. Christopher J. Hutchinson, Chief of Police, expires 12/31/24
3. Sharon Sporn, Council member, 750 S Main Street, expires 12/31/24
4. Mark Burgess, Manager, expires 12/31/25
5. Tara Campbell, Secretary-Treasurer, expires 12/31/25
6. Robert Williams, Council member, 215 Chestnut Street, expires 12/31/25
7. Todd Babcock, Citizen, 103 Edward Street, expires 12/31/2024
8. Michael Freeland, PWD Operator, expires 12/31/23

RECREATION BOARD - 5 YEAR TERMS

(One Council member, Two Athens Borough residents and Two Valley residents)

1. Scott Molnar, 607 First Street, expires 12/31/26
2. Sheila Wood, 112 Paine Street, expires 12/31/28
3. Kayrn Ross, Valley resident, expires 12/31/23
4. Karen Brennan, RD2, Valley resident, expires 12/31/24
5. Walter Chaykosky, 225 S. Main Street, Council, expires 12/31/25

SHADE TREE COMMISSION – (5 year terms) (5 members only)

1. Todd Babcock, 103 Edward St, expires 12/31/26
2. Aaron Anthony, 217 East Cherry St, expires 12/31/28
3. Scott Molnar, 607 Second Street, expires 12/31/26
4. Alisoun Bertsch, 617 S Main Street, expires 12/31/24
5. Sharon Sporn, 750 S Main Street, expires 12/31/25

SPALDING MEMORIAL LIBRARY BOARD - ONE YEAR TERM

1. Marie Kwasnoski, 311 N. Main Street, expires 12/31/23
2. Shirley Blakeman, 102 W Pine Street, expires 12/31/23 570 886 0927

VALLEY SEWER AUTHORITY - 5 YEAR TERMS

1. Michael LaDue, 318 E. Pine Street, expires 12/31/23
2. Scott P. Riley, Council, 709 First Street, expires 12/31/24
3. Vince Whyte, 418 Church St., expires 12/31/25 kwhyte@live.com

ZONING HEARING BOARD - THREE YEAR TERMS

1. Lori Allen Unger, 612 S. Main Street, 717-433-0439, expires 12/31/23
   email: lori.unger@thehartford.com
2. John Dugan, 108 Paine Street, expires 12/31/24 – 570-888-0130
3. Jude Platukis, 110 Old Hopkins Street 570 578 6724, expires 12/31/24

-Alternates-

1. Michael Novak, 753 S. Main Street,(alternate)570 888 9207, expires 12/31/25
2. Jean Ann Redman, 707 S. Main St., (alternate)570 888 1215, expires 12/31/25

-Attorney-

1. J. Wesley Kocsis, 180 N. Elmira Street, Athens, PA 18810
   Telephone No. 570-888-7709
   Fax No. 570-888-5531
   Email: kocsislawoffice@stny.rr.com

ZONING OFFICER

Christopher Hutchinson, 2 South River Street (570) 888-2319

TRAFFIC SIGNAL AGREEMENT

It was moved by Williams and seconded by Chaykosky that the Traffic Signal Maintenance Agreement between the Commonwealth of Pennsylvania, Department of Transportation (PennDOT) and Athens Borough be approved. Motion carried.

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RESOLUTION NO. 2023 - 1

It was Williams by Sporn and seconded by Chaykosky that Resolution No. 2023 – 1, Traffic Signal Authorization be adopted. Motion carried.

RESOLUTION NO. 2023 – 1

ATHENS BOROUGH
BRADFORD COUNTY

BE IT RESOLVED, by authority of the Borough Council of the Borough of Athens, Bradford County, and it is hereby resolved by authority of the same, that the Borough Manager of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

I, Mark G Burgess, Borough Manager, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Borough Council, held 09 January, 2023.

CALL FOR AN EXECUTIVE SESSION

President Riley called for an Executive Session to discuss Real Estate and Personnel issues.

POLICE COMMITTEE

Vice-President Molnar stated:

The Police Chief's monthly report was made available to Council on January 04, 2023.

Monthly Report

Month of December		Total for the Year
83	Total Number of Calls:	1505
0	Felony Arrests:	4
0	Misdemeanor Arrests:	10
0	Non-Traffic Arrests:	9
1	Traffic Citations:	25
19	Traffic Reports:	206
8	Truancy Reports:	40
0	Parking Warnings:	13
0	Parking Tickets:	15
	Mileage:	
16	2013 Tahoe	106,981 Overall
854	2017 Tahoe	74,509 Overall
534	2019 Tahoe	37,024 Overall
	District Court:	
8	Total Cases:	104
0	Criminal Cases:	18
0	Traffic Cases:	23
0	Non-traffic Cases:	20
0	PFA Violations	3
8	Truancy	40

COMMUNITY AND DEVELOPMENT

President Pro Tem Sporn stated:

The Shade Tree Commission met on December 19, 2022 at 6:00PM at the Athens Borough Municipal Building. Their next meeting is scheduled for January 18, 2023 at 6:00PM at the Athens Borough Municipal Building.

The Shade Tree Commission will hold their monthly meetings on the third Wednesday of each month for the calendar year 2023.

PUBLIC WORKS COMMITTEE

Council member Williams stated:

The Public Work's Department report was made available to Council on January 03, 2023.

PROBATION COMPLETION

Public Works Department Class B Operator Jeffrey Robbins has successfully completed his six month probationary period as of December 20, 2022.

CODE ENFORCEMENT COMMITTEE

Council member Polzella stated:

The Zoning Officer's monthly report was made available to Council on January 03, 2023.

Zoning Permits Issued: 6
Zoning Permits Denied: 0
Zoning Permits to Date: 44

Property Maintenance Violation Notices Issued:

Total to Date (2022): 102

Contractor Permits through 12/01/2022:

Issued: 111 Pending: 2 Void: 0

P&Z MEETING

The Planning and Zoning Committee met with Matt Williams, Director of Planning and Public Safety at 6:00PM on Wednesday, December 14, 2022 to discuss the Borough comprehensive plan.

The Reorganization Meeting will be held on January 11, 2023 at 6:00PM.

FIRE COMMITTEE

Council member Smith stated:

The Fire Department's monthly report for December was made available to Council on January 05, 2023.

SOLICITOR

The Solicitor's report was made available to Council on January 09, 2023.

EXECUTIVE SESSION

START: 7:26PM
STOP: 8:01PM

CELL TOWER INQUIRY

It was moved by Williams and seconded by Chaykosky that Solicitor Foster be authorized to draft a letter to American Tower Corporation advising them that Athens Borough will continue their current cell tower agreement with no changes at this time. Motion carried.

CIVIL SERVICE PROCESS – HIRE FULL TIME and 32 HOUR PATROL OFFICERS

It was moved by Molnar and seconded by Sporn that the Chief of Police start the Civil Service process to hire a full time Patrol Officer and possibly a 32 hour Patrol Officer. Motion carried.

ADJOURN

It was moved by Williams and seconded by Chaykosky that the meeting be adjourned at 8:03PM. Motion carried.

ATTEST:

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Tara R. Campbell, Secretary