MINUTES

The Athens Borough Council met in regular session on April 08, 2024, Council Chambers, Athens Borough Municipal Building.

Present: President Scott Riley, Vice-President Sharon Sporn, Pro Tem Joanne Polzella, Council members Walter Chaykosky, Matthew Patton, Anthony Smith, Robert Williams and Mayor Francis Roupp III.

President Riley led in the Salute to the Flag.

President Riley called the meeting to order at 7:00PM.

President Riley stated that this meeting is being tape recorded to assist the Borough Secretary in the preparation of the Minutes. When approved by Council the tapes will be reused and not preserved. If you have a recording device, please announce so at this time.

PRESS

No one present.

PUBLIC

Leda Rickner, 200 Tyler Street, addressed Council with a complaint of trucks blocking her view when they're parked on Fourth Street. Ms. Rickner stated the parking issue creates a blind spot for drivers needing to turn off Tyler Street onto Fourth Street.

The Borough Manager stated that he would follow up with Best Bev at the Phoenix building to find a solution to this issue.

PRESIDENT RILEY

MONTHLY BILLS

It was moved by Smith and seconded by Sporn that the April 2024 monthly bills be approved as follows:

General Fund **$72,036.26**
Sewer Fund **$91,808.00**
Fire Fund **$596.60** – Loan Payment #52

AYES: Chaykosky, Patton, Polzella, Smith, Sporn, Williams, Riley
NAYES: None
Motion carried.

MINUTES

It was moved by Chaykosky and seconded by Smith that the minutes of the regular meeting on March 13, 2024 be approved as written. Motion carried.

RESOLUTION NO. 2024 – 2 – APPOINTING EIT TAX DELEGATES

It was moved by Smith and seconded by Patton that Resolution No. 2024 – 2, appointing EIT tax delegates be adopted. Motion carried.

Resolution No. 2024 – 2
Athens Borough
Bradford County TCC Voting Delegate Appointment Resolution

Background. Act 32 § 505(b) **requires** the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to appointment.

RESOLVED, by the governing body of the Borough of Athens, that the following individuals are appointed as TCC delegates for the Borough of Athens:

1. Primary voting delegate (name & address, phone number and email address):

   Walter Chaykosky 622 S Main Street Athens PA

   570 888 4331 waltchaykosky@athensboroughpa.org

2. First alternate voting delegate (name & address, phone number and email address):

   Robert Williams 215 Chestnut Street Athens PA 18810

   607 765 1028 robertwilliams@athensboroughpa.org

3. Second alternate voting delegate (name & address, phone number and email address):

   Tara R Campbell 2 S River Street Athens PA 18810

   570 423 0219 taracampbell@athensboroughpa.org

4. If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.

5. These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in December or January at the organization meeting or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Certification of adoption. The undersigned certifies that the above Resolution was adopted at a public meeting on this date.

CALL FOR AN EXECUTIVE SESSION

President Riley and Solicitor Foster called for an Executive Session to discuss personnel.

COMMUNITY AND DEVELOPMENT

President Riley stated:

The Shade Tree Commission met on March 18, 2024 at 6:00PM at the Athens Borough Municipal Building. Their next meeting is on April 15, 2024 at 6:00PM at the Athens Borough Municipal Building.

The Shade Tree Commission with the help of the Borough PWD will be planting trees on April 09, 2024.

Arbor Day will be acknowledged at Lynch Bustin Elementary School on April 26, 2024.

CODE ENFORCEMENT COMMITTEE

President Pro Tem Polzella stated:

The Zoning Officer's monthly report was made available to Council on April 04, 2024.

Zoning Permits Issued: 6
Zoning Permits Denied: 1
Zoning Permits to Date: 9

Property Maintenance Violation Notices Issued:

Total to Date (2024): 99

Contractor Permits through 02/29/2024

Issued: 32 Pending: 32 Void: 0

P&Z MEETING

The Planning and Zoning Commission met on March 13, 2024 at 6:00PM at the Athens Borough Municipal Building. Their next meeting is on April 10, 2024 at 6:00PM at the Athens Borough Municipal Building.

ZONING HEARING

A Zoning Hearing is scheduled for Stacie Chandler, 204 Tyler Street on April 17, 2024 at 5:00PM

ORDINANCE NO. 730 – COTTON LANE

It was moved by Smith and seconded by Williams that Ordinance No. 730, amending Chapter 445, Street Naming and Addressing, adding a new street, Cotton Lane be adopted as advertised on March 30, 2024. Motion carried.

ORDINANCE NO. 730

BOROUGH OF ATHENS BRADFORD COUNTY, PENNSYLVANIA AN ORDINANCE AMENDING CHAPTER 445 STREET NAMING AND ADDRESS, OF THE CODE OF THE BOROUGH OF ATHENS, COUNTY OF BRADFORD, COMMONWEALTH OF PENNSYLVANIA.

Athens Borough hereby ordains and enacts as follows:

Under Section 445-6. Streets to be renamed; new name assignment, of the Code of the Borough of Athens hereby adds the following:

Streets to be renamed and new name assignment. P. New Private drive is designated as Cotton Lane. This Ordinance shall take effect immediately upon adoption.

ORDINANCE NO. 731 – FLOOD PLAIN

It was moved by Patton and seconded by Sporn that Ordinance No. 731, amending Chapter 259 Floodplain Management with updated requirements by FEMA be adopted as advertised on March 30, 2024.

SOLAR PANEL ORDINANCE

Council held a brief discussion on solar panels.

It was moved by Smith and seconded by Williams that Solicitor Foster be authorized to draft an ordinance that will cover the requests to install solar panels on properties in the Borough. Motion carried.

HOME OCCUPANCY ORDINANCE

President Pro Tem Polzella stated the Planning and Zoning Commission members in referencing Ordinance No. 540-63 section B 1recommend eliminating the wording …existing accessory structure and adding …accessory structure meets all other requirements as required by code.

It was moved by Smith and second by Patton that Solicitor Foster be authorized to draft the amendment to the Ordinance. Motion carried.

PUBLIC WORKS COMMITTEE

President Riley stated:

The Public Work's Department report was made available to Council on April 01, 2024.

2024 PAVING PROJECT

The Secretary-Treasurer opened and read bids on April 03, 2024 at 11:00AM for the 2024 Paving Project.

BIDS FOR LETTING OF
April 03, 2024 @ 11:00AM
2024 Milling and Paving Project

	NAME OF BIDDER	AMOUNT
1.	HRI, Inc 1750 West College Ave State College, PA 16801	$136,693.50
2.	Glenn O. Hawbaker 29293 Route 220 Milan, PA 18831	$119,989.00
3.	Bishop Brothers Construction 1376 Leisure Drive Towanda PA 18848	$102,405.50
4.	Dalrymple Gravel & Contracting Co 2105 South Broadway Pine City NY 14871	$115,890.80

It was moved by Williams and seconded by Chaykosky that the bid received from Bishop Brother's Construction in the amount of $102,405.50 be accepted for the 2024 paving project. Motion carried.

POLICE COMMITTEE

Council Member Patton stated:

The Police Chief's monthly report was made available to Council on April 08, 2024.

Monthly Report

Month of March		Total for the Year
152	Total Number of Calls:	391
1	Felony Arrests:	11
4	Misdemeanor Arrests:	13
2	Non-Traffic Arrests:	6
2	Traffic Citations:	8
16	Traffic Reports:	46
0	Truancy Reports:	16
8	Parking/Tickets Warnings:	14
1	PFA Violations	6
	Mileage:	
712	2017 Tahoe	86,231 Overall
406	2019 Tahoe	47,506 Overall
1,307	2023 Tahoe	6,772 Overall
	District Court:	
9	Total Cases:	36
5	Criminal Cases:	10
2	Traffic Cases:	5
2	Non-traffic Cases:	5
0	Truancy	16

PARKS AND RECREATION COMMITTEE

PARK PAVILLIONS

Council and the Borough Manager held a discussion on whether to charge a fee to rent out the two new pavilions at the Athens Park.

It was moved by Chaykosky and seconded by Riley that the Borough charge a $25 reservation fee for each of the two pavilions within the Athens Park. Motion carried with Nays from Patton and Williams.

ATHENS PARK / BALL FIELD

It was moved by Smith and seconded by Williams that the proposal received from AJH Design in the amount of $800.00 to prepare the necessary plans to construct two dugouts at the Athens Park/Ball Field be accepted. Motion carried with Riley abstaining due to being the Vice President of Athens Little League.

FIRE COMMITTEE

Council member Smith stated:

The Fire Department's monthly report for February was made available to Council on April 02, 2024.

The Memorial Day Parade is scheduled on May 22, 2024 at 10:00AM in Athens Borough.

SOLICITOR

The Solicitor's report was made available to Council on April 08, 2024.

EXECUTIVE SESSION

START – 7:43PM
STOP – 8:51PM

LETTER TO EMPLOYEE A

It was moved by Patton and seconded by Sporn that Solicitor Foster be authorized to draft a letter to Employee A. Motion carried.

ADJOURN

It was moved by Williams and seconded by Sporn that the meeting be adjourned at 8:52PM. Motion carried.

ATTEST:

_____
Tara R. Campbell, Secretary