MINUTES

The Athens Borough Council met in regular session on April 14, 2025, Council Chambers, Athens Borough Municipal Building.

Present: President Scott Riley, Vice-President Sharon Sporn, President Pro Tem Joanne Polzella, Council members Walter Chaykosky, Matthew Patton, Anthony Smith, Robert Williams and Mayor Francis Roupp III.

President Scott Riley led in the Salute to the Flag.

President Scott Riley called the meeting to order 7:00PM.

President Scott Riley stated that this meeting is being tape recorded to assist the Borough Secretary in the preparation of the Minutes. When approved by Council the tapes will be reused and not preserved. If you have a recording device, please announce so at this time.

PRESS

The Sentinal and Morning Times announced they were recording the meeting.

PUBLIC

No one present wished to address Council.

PRESIDENT RILEY

MONTHLY BILLS

It was moved by Sporn and seconded by Smith that the April 2025 monthly bills be approved as follows:

General Fund **$65,962.28**
Sewer Fund **$11,078.95**
Fire Fund **$498.61** – Loan Payment #66

AYES: Chaykosky, Patton, Polzella, Smith, Sporn, Williams, Riley
NAYES: None
Motion carried.

MINUTES

It was moved by Chaykosky and seconded by Patton that the minutes of the regular meeting on March 10, 2025 be approved as written. Motion carried.

EMPLOYEE RESIGNATION – PUBLIC WORKS DEPARTMENT

It was moved by Williams and seconded by Smith that the resignation of PWD Operator Jeffrey Robbins be accepted effective April 25, 2025. Motion carried.

CALL FOR AN EXECUTIVE SESSION

President Riley called for an Executive Session to discuss personnel.
President Pro Tem Polzella called for an Executive Session to discuss litigation.

COMMUNITY AND DEVELOPMENT

Vice-President Sporn stated:

SHADE TREE

The Shade Tree Commission met on March 17, 2025 at 6:00PM at the Athens Borough Municipal Building. Their next meeting is April 21, 2025 at 6:00PM at the Athens Borough Municipal Building.

The Shade Tree Committee recently received and planted 20 trees throughout various locations in Athens Borough. The trees were obtained through the Tree Pennsylvania's Bare Root Tree and PA EJ Forest Grant Programs.

President Riley thanked the Shade Tree Commission for all they do for the Athens Borough Community.

CODE ENFORCEMENT COMMITTEE

President Pro Tem Polzella stated:

The Zoning Officer's monthly report was made available to Council on April 10, 2025.

Zoning Permits Issued: 2
Zoning Permits Denied: 1
Zoning Permits to Date: 7

Property Maintenance Violation Notices Issued:

Total to Date (2025): 87

Contractor Permits:

Issued: 28 Pending: 2 Void: 0

P&Z MEETING

The Planning and Zoning Commission will meet on April 09, 2025 at 6:00PM at the Athens Borough Municipal Building.

ZONING HEARING BOARD

The Zoning Hearing Board will meet on April 16, 2025 at 5:00PM to discuss the variance and appeal of Dale Bowen, 203 Bridge Street to remove a garage/shed and replace with a 30'x50' garage.

PUBLIC WORKS COMMITTEE

Council Member Williams stated:

The Public Work's Department report was made available to Council on April 10, 2025.

EMPLOYEE HIRING PROCESS – PWD OPERATOR

It was moved by Polzella and seconded by Chaykosky that the Borough Manager be authorized to advertise the acceptance of applications for the position of a PWD Operator. Motion carried.

POLICE COMMITTEE

Council Member Patton stated:

The Police Chief's monthly report was made available to Council on April 07, 2025.

Monthly Report

Month of March		Total for the Year 2025
159	Total Number of Calls:	369
2	Felony Arrests:	12
10	Misdemeanor Arrests:	27
3	Non-Traffic Arrests:	13
8	Traffic Citations:	18
36	Traffic/ Parking Reports:	74
0	Truancy Reports:	0
3	PFA Violations	3
7	Parking Tickets/Warnings	10
	Mileage:	
1,002	2017 Tahoe	94,160 Overall
581	2019 Tahoe	55,779 Overall
1,645	2023 Tahoe	22,655 Overall
	District Court:	
5	Criminal Cases:	17
8	Traffic Cases:	18
3	Non-traffic Cases:	17
0	Truancy	0
16	Total Cases:	52

TRUCK ORDINANCE

Solicitor Foster presented a draft ordinance in reference to the tractor trailer issues in town. He also recommends a traffic study be performed with PennDOT approval.

PARKING ORDINANCE

It was moved by Smith and seconded by Sporn that Solicitor Foster be authorized to draft the amendment to the No Parking Ordinance based on the suggestions provided by Chief Dieg and Borough Manager Burgess. Motion carried.

Council members recommended letters be sent to residents affected by the “no parking” changes.

PARKS AND RECREATION COMMITTEE

Council member Chakosky stated:

PARK USE

It was moved by Smith and seconded by Sporn that the Valley Youth Soccer Association have use of the field adjacent to the restrooms at the Park for the months of April and May 2025. Motion carried.

FIRE COMMITTEE

President Riley stated:

The Fire Department's monthly report for March was made available to Council on April 08, 2025.

SOLICITOR

The Solicitor's report was made available to Council on April 14, 2025.

EXECUTIVE SESSION

START: 7:28PM
STOP: 8:12PM

ADJOURN

It was moved by Williams and seconded by Sporn that the meeting be adjourned at 8:12PM. Motion carried.

ATTEST:

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Tara R. Campbell, Secretary